



OUR PHILOSOPHY

Be the most knowledgeable and helpful agent for local condominium and townhouse properties. Be an expert in these communities! **Have the absolute best condominium website**, featuring information unavailable elsewhere – such as floorplans and pet policies. **Be local** – know your market, work your market, live your market. We purposely do not spread ourselves too thin by running around in DC and Maryland. Almost all our agents live within a few miles of our Clarendon office.

Tell it like it is. No hype, no exaggeration, we'd rather have your respect than your listing. For our many property management clients – **we treat your property like it's ours.** We keep vacancies to a minimum, get great tenants, keep tenants happy, get the best rental price possible for our owners, keep our owners informed! Nobody does as good a job as we do for our property management clients.

W O M . C O N D O 1 . C O M

Condo 1, Inc.
3240 Wilson Blvd, Suite #120
Arlington, VA 22201

PROFESSIONAL PROPERTY MANAGEMENT



C O N D O 1 . C O M

Arlington — Alexandria — Northern Virginia
The Condominium and Townhouse Experts

703.228.9007

Condo 1 is #1 in property management for individual condominiums and townhouses serving Arlington, Alexandria and Northern Virginia.



YOU GET

We handle leasing and property management for hundreds of Northern Virginia homeowners.

LEASING SERVICES

- Establishing fair market rental value
- Your property featured on www.condo1.com *Google's top site for condo rental searches!*
- Full Realtor MLS listing w/access to 10,000+ local real estate agents
- Advertising including our monthly enewsletter: Condo 1 Insider Report, the Washington Post and various social media sites.
- Rapid processing of rental applications
- Prospective tenant credit screening
- Tenant reference checking (e.g. previous landlord, employment)
- Open houses as appropriate
- Lease preparation
- Initial rent collection and security deposit
- Coordination of move-in

PROPERTY MANAGEMENT SERVICES

- Low fees through economies of scale!
- Collection of monthly rent
- Payment of all owner expenses – e.g. condo fees, real estate taxes, mortgage payments, maintenance
- State-of-the-art online rental payment system
- Online tenant repair requests
- 24-hour renter hotline for emergencies
- ACH disbursements to owners
- Monthly owner income and expense statements
- Annual income/expense summary with tax reporting documentation
- Coordination of necessary maintenance
- Regular property inspections
- Coordination of unit reconditioning between tenants (e.g. painting, cleaning, etc.)
- Virginia Landlord Tenant Act expertise
- Pursuit of delinquent accounts (when necessary)

THE CONDO 1 TEAM



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